

**THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED
AT THE 3 DECEMBER 2012 MEETING**

Minutes of the meeting of the
Reigate AND BANSTEAD LOCAL COMMITTEE
held at 2.00 pm on 17 September 2012
at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

Surrey County Council Members:

- * Dr Zully Grant-Duff (Chairman)
- Mrs Frances King (Vice-Chairman)
- * Mrs Angela Fraser
- * Mr Michael Gosling
- * Dr Lynne Hack
- * Mrs Kay Hammond
- * Mr Nick Harrison
- Mr Peter Lambell
- * Mrs Dorothy Ross-Tomlin

Reigate and Banstead Borough Council Members:

- Borough Councillor Mrs Natalie Bramhall
- Borough Councillor Mark Brunt
- * Borough Cllr Keith Foreman
- Borough Councillor Mrs Rita Renton
- * Borough Councillor Jonathan Essex
- * Borough Councillor Norman Harris
- * Borough Councillor Graham Knight
- Borough Councillor David Powell
- Borough Councillor Sam Walsh

* In attendance

42/12 APOLOGIES FOR ABSENCE [Item 1]

Apologies for absence were received from Mrs Frances King, Mr Peter Lambell, Cllr Mark Brunt, Cllr Mrs Rita Renton and Cllr Sam Walsh. Apologies for lateness were received from Mr Michael Gosling (arrived 14:35) and Cllr Graham Knight (arrived 14:15).

43/12 MINUTES - 18 JUNE 2012 [Item 2]

The following amendments were made to the minutes:

Page 1: Heading – the meeting took place at 14:00 rather than 10:00

Page 4: 33/12, first bullet point to read “Members noted...”

Page 5: 33/12, second bullet point, fourth line to read "...enforcement, as it is necessary..."

Page 8: 36/12, second bullet point, sixth line – "inappropriate" rather than "in appropriate"

[It was also noted that the appendices had been omitted from the copy of the minutes distributed to Members. The Community Partnership and Committee Officer agreed to circulate the appendices separately to Members. They are also available online.]

44/12 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

45/12 PETITIONS [Item 4]

None received.

46/12 FORMAL PUBLIC QUESTIONS [Item 5]

None received.

47/12 FORMAL MEMBER QUESTIONS [Item 6]

None received.

48/12 MEMBER ALLOCATIONS FUNDING [Item 7]

The Community Partnerships Team Leader (East) presented the report.

The Committee:

(i) **AGREED** the items presented for funding from the Local Committee's 2012/13 revenue funding, as set out in section 2 of the report submitted and summarised below:

- Parish of Kingswood – St Andrew's Room Appeal - **£3,000**
- Whitebushes Village Hall – Activities for Children - **£2,000**
- Redhill Redstone Rotary Club/Reigate and Banstead Borough Council – Redhill Twenty7 Fun Day - **£2,500**

(ii) **NOTED** that there were no items for approval from the Local Committee's 2012/13 capital budget.

(iii) **NOTED** the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated authority, as set out below:

- Chairs for Wi-Fi at Horley Library - **£972**
- (iv) **NOTED** any returned funding and/or adjustments, as set out within the report submitted and also in the financial position statement at Appendix 1 of the report submitted.

49/12 LOCAL PREVENTION COMMISSIONING (YOUTH) - 2012/13 [Item 8]

The Contract Performance Officer presented the report.

During discussion by the Committee the following key points were raised:

- Members wished to know how many young people had been worked with under the contract to date. The Contract Performance Officer informed Members that data was only available until the beginning of August, and in this time the provider had worked with 11 young people, but that it was anticipated that more contacts would be made during the summer holidays.
- Discussion took place around the benefits and drawbacks of extending the contract. Although it was acknowledged that the contract was operating from a “standing start”, and that the target cohort of young people was difficult to contact, Members generally felt that the performance so far was not satisfactory, and concerns were raised regarding value for money. As a result, Members expressed reluctance to extend the contract for a further five months.
- Members requested an update at the next meeting of the Local Committee on 3 December 2012, with a view to making a decision regarding the future of the contract at the 4 March 2013 meeting (thus enabling a decision prior to the end of the current contract on 31 March 2013).
- Concerns were raised regarding the delegation of Task Group appointments to the Assistant Director for Young People. As a result, the Chairman proposed the following amendment to recommendation (iii):
 - Add the word “interim” between “appoint” and “Members”.
 - Add the words “or in their absence, the Members” between “Vice-Chairman” and “of”.

This was seconded by Mrs Kay Hammond and carried.

The Committee:

- (i) **REFUSED** to extend the Local Prevention contract for five months to 31 August 2013 on the grounds that the performance of the contract to date was not deemed to be satisfactory.
- (ii) **AGREED** to extend the remit of the Youth Task Group to constitute up until the first Local Committee of the municipal year.
- (iii) **AGREED** to delegate the ability to appoint interim Members to the Task Group to the Assistant Director for Young People in consultation with the Chairman and Vice-Chairman, or in their absence, the Members of the Local Committee to replace any Members who are no longer Councillors as a result of the elections.

**50/12 TRAVEL SMART LOCAL SUSTAINABLE TRANSPORT FUND
(LARGE BID) PROGRAMME 2012-13 [Item 9]**

The Travel and Transport Group Manager and the Travel SMART Engagement Manager presented the report.

During discussion by the Committee the following key points were raised:

- Members wished to know whether the proposals would address the issue of traffic congestion in Redhill. The Travel SMART Engagement Manager explained that the proposals were aimed at increasing walking and cycling to work via the routes highlighted on the map (Annex B to the report submitted), as well as improvements to bus corridors. This would contribute towards the reduction of traffic congestion.
- Concerns were raised regarding the fact that any unspent funds had to be returned to the Department for Transport (DfT) at the end of the financial year. Members wished to know how confident officers were that the funds would be spent. The Travel and Transport Group Manager acknowledged that there was no ability to transfer money into future years, and highlighted the need to continue momentum to ensure that the funds were spent.
- Discussion took place regarding the reprofiling of the spend to future years. The Travel and Transport Group Manager informed Members that this was still subject to Treasury approval, but if permitted, would enable as much of the spend as possible to take place later within the three-year period.

- Members suggested that education for cyclists and drivers was required to improve safety. The Travel SMART Engagement Manager informed the Committee that 55% of the funding was revenue, and that education and social marketing were key elements of the project. This included proposals to offer discounted cycle training to householders along the routes identified, and for holding promotional events such as the recent Guildford Cycle Festival. Officers noted that until now, most cycling education had focused on children, but there was now a need to increase education and training for adults following an increase in adults taking up or returning to cycling following the Olympics. Work was taking place with British Cycling and local cycling clubs to improve information and road training for adults.
- Clarification was sought as to how Route 2A from Water Colour to the National Cycle Network was being funded. It was thought that there was a commitment in the Section 106 agreement to fund this route; however, the programme stated that this was being funded from the Large Bid. Officers agreed to provide clarification on this.
- Members noted the importance of co-ordinating this activity with the Drive SMART initiative. However, it was acknowledged that the Drive SMART budget was likely to change with the transition to the Police and Crime Commissioner.
- Discussion took place regarding community engagement and the area it would cover, particularly around the Holmethorpe Industrial Estate and areas of deprivation. The Travel SMART Engagement Manager acknowledged the need to use common sense when engaging with the community. He informed Members that he was confident that funding could be spent in Merstham having learned from the experience of projects in similar areas such as Maybury and Sheerwater in Woking. There was also the possibility of making Healthy Lifestyle Hubs mobile and flexible. However, the grant had been made on the basis of focusing on areas of deprivation and it was necessary to demonstrate this in any decision making.

The Committee:

- (i) **NOTED** the successful award of £14.304 million of grant funding made to Surrey County Council for the Travel SMART bid.
- (ii) **AGREED** the 2012/13 Redhill/Reigate Travel SMART programme.
- (iii) **AGREED** to delegate amendments to the Travel SMART Programme to the Local Committee Chairman and Vice-Chairman and the Travel SMART Programme Manager in consultation with the appropriate officers and Members.

51/12 HIGHWAYS SCHEMES PROGRESS REPORT [Item 10]

The Area Highways Manager presented the report.

During discussion by the Committee the following key points were raised:

- Members wished to know when lining work in relation to parking restrictions in Merstham would commence. The Area Highways Manager informed the Committee that this was imminent, as well as similar works in Woodmansterne.
- Concerns were raised regarding a number of sites, including the A242 Croydon Road, Reigate, and Court Lodge Road, Horley, that were listed as not suitable for micro-asphalt. The Area Highways Manager explained that sustained rainfall earlier in the year meant that these works could not go ahead. Alternative materials were being sought.
- Concerns were raised regarding flooding on the A23 at its junction with Salbrook Road, Salfords, and its junction with Victoria Road, Horley. Concerns were also raised regarding flooding at Station Approach, Chipstead. The Area Highways Manager confirmed that the A23 locations were both on the list of priorities for gully cleaning, and he would look into the concerns around Station Approach. He agreed to speak to colleagues in Reigate and Banstead Borough Council with regards to co-ordination of street sweeping with gully cleaning.
- A number of locations in the Banstead East division were discussed. The Area Highways Manager agreed to look into these issues and pass on concerns to officers where relevant.
- Discussion took place regarding streetworks and the rescheduling of works on diversionary routes. The Area Highways Manager informed Members that works would not be programmed if notice was given of utility works.
- Members requested a structure chart for the Streetworks team. The Area Highways Manager agreed to circulate this.

The Committee **NOTED** the report for information.

52/12 COMMUNITY SAFETY IN REIGATE AND BANSTEAD [Item 11]

The Community Partnership and Committee Officer presented the report.

Mrs Kay Hammond explained that she had recently been appointed as Chairman of the Local Government Association's Fire Services

Management Committee, meaning she was unable to continue as the Local Committee's representative on the Community Safety Partnership.

The Committee:

- (i) **NOMINATED** Mrs Dorothy Ross-Tomlin to the Reigate and Banstead Community Safety Partnership for the remainder of 2012/13.
- (ii) **NOMINATED** Dr Zully Grant-Duff as a substitute for the remainder of 2012/13.

53/12 CABINET FORWARD PLAN [Item 12]

The Committee **NOTED** the report.

[Members noted that Cabinet were due to receive a report on the Major Schemes Review at the 23 October meeting of the Cabinet, and wished to know whether it was possible for Members to see the proposed list and make comments. The Area Highways Manager informed the Committee that public consultation was due to take place via a roadshow. He agreed to find out whether Members were invited to these events and would circulate dates via the Community Partnership and Committee Officer, as well as feeding back concerns raised regarding the process.]

54/12 LOCAL COMMITTEE FORWARD PLAN [Item 13]

The Committee **NOTED** the report.

[Members requested an update on Section 106 funding at a future informal meeting.]

Meeting ended at: 4.40 pm

Chairman

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